

Job Description: Paramedic Crew Chief (Full Time)

Reports to: Director of Operations

Posted: 02/25/2022

Application Closing Date: March 6, 2022

Start Date: April 2022

SUMMARY OF DUTIES:

The Crew Chief is responsible for leading a team of EMS providers on the day to day operations while providing exceptional emergency medical care to all those in need.

This position averages 42 hours per week

SPECIFIC DUTIES AND RESPONSIBILITIES: All duties are subject to accommodation in accordance with the American Disability Act (ADA).

- Lead and assists with the supervision of a team of EMS providers while on shift. This includes ensuring crews arrive on shift as scheduled, assigning daily ambulance rotation & crew assignments, assisting crews as needed throughout the shift, assisting patients and customer service inquiries while on shift, managing and finding coverage for any upcoming shift book-offs, ensuring proper shift transition to oncoming crew.
- Provides appropriate patient care on the ambulance and/or ALS Fly Car
- Responds to emergency calls while providing exceptional patient care and customer service
- Completes ambulance and equipment checks, patient care documentation and deconning of equipment per daily team member procedures.
- Positively contributes to the successful interaction between all team members.
- Assists with training new employees/volunteers on local policies, procedures, and clinical care. This will include students who are completing their clinical ride time for ALS/BLS EMS Programs.
- Assists with supervisor responsibilities that includes interviewing candidates, hiring perspective new staff and completing staff reviews.
- Assists with ALS medical supply ordering
- Will assist with QA/QI of patient care reports
- Assists with coordination of ALS equipment repairs and servicing
- Assists with teaching community and EMS programs as needed
- Assists with annual compliance training, fit-testing and medical control updates for staff
- Assists with the regular compliance of vehicle DMV and/or OEMS inspections
- Provide medical standby coverage at community events, emergency shelters, large incidents, concerts, festivals and or sporting events.

- Other duties as assigned

QUALIFICATIONS

Education & Training:

High school diploma/GED required.

License/Certification:

- Current State of Connecticut- Licensed Paramedic
- CPR, ACLS, PALS Certified
- NIMS Certificates 100, 200, 700 & 800

Preferred Experience:

Experience as a Supervisor, Educator/Trainer, Field Training Officer, and/or Certified EMS Instructor preferred.

Skills:

Excellent verbal and written communication skills. Strong organizational skills. Excellent interpersonal skills; ability to effectively interact with patients, families and co-workers. Ability to deal effectively with stress and ability to exercise independent judgment. Must possess critical thinking skills, good decision-making abilities and be a reliable team-oriented leader.

Other:

- Ability to obtain local Medical Control
- Must be at least 18 years of age and possess a driver's license with a clean driving history for a minimum of two years.
- Must be available to rotate weekends, holidays as required, to meet the scheduling needs of the Agency. This position will require the ability to work longer shifts and operate in local EOC, or organizational operation center during major weather events, natural disasters or any large scale incident that impacts our local community.
- This person must have the ability to write and speak clearly using the English language to convey information

ESSENTIAL FUNCTIONS

The physical requirements and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Strength/Mobility: Ability to walk, run and stand. Able to sit for prolonged periods. Able to move about in confined spaces and in and out of automobiles. Able to travel between floors. Able to stand for prolonged periods and to remain in uncomfortable positions for long periods as in providing direct patient care procedures. Able to push, pull, and lift objects more than 75 lbs.

Manual Dexterity/Coordination: Frequent walking, bending, stooping and kneeling involved in patient care activities. Able to perform difficult manipulative skills such as operating medical equipment, positioning patients etc. Able to perform tasks which require hand-eye coordination such as keyboard skills, and arm-hand steadiness such as taking blood pressures and calibrations.

Visual/Auditory Discrimination: Able to see objects far away as in driving. Able to see objects closely as in-patient assessment observations and in reading computer screens, etc. Able to discriminate colors as in traffic lights. Able to distinguish sounds as in auscultation and to hear normal sounds within some background noise as in individual conversation, answering phone, etc.

ENVIRONMENTAL CONDITIONS

Exposure to blood, body tissue or fluids working with patients with a wide range of medical problems and/or emergency situations. Exposure to other hazardous materials such as chemicals, in the treatment of patients and or automobile accidents. Exposure to sudden fluctuations in temperature and to seasonal conditions in outside weather in the course of traveling to and from emergency calls. Exposure to dust and pets in patient homes. Average office environment with normal equipment noise and use of computers and other modern office equipment and technology.

Salary: Salary based on experience.

PTO time: 80 hours per/year accrued & 40 hours sick time per year (120 hours PTO after 5 years)

Comprehensive Employee Medical/Dental Insurance available

Employee STD/Long Term Disability- (Company provided)

Retirement plan: 3% annual match contribution after 1 year of service

Company paid for Continuing Educational benefits that include all required ALS refreshers, ACLS, PALS, and any other job required licenses. In addition, the company provides opportunities for attending conferences and other training opportunities that provide employees with continuing educational opportunities.

Many future opportunities for advancement on our Operations, Training and/or Administrative Team.

Resumes must be received no later than end of day on Sunday March 6, 2022.

Resumes for the Crew Chief position can be emailed to jlaucella@sheltonems.com and/or mailed to Echo Hose Ambulance, PO Box 213, Shelton CT 06484