

## **Job Description: Paramedic- Full and Part Time**

---

Reports to: Director of Operations

---

### **SUMMARY OF DUTIES:**

#### **Paramedic:**

Responsible for providing exceptional patient care and customer service to those that are in need of emergency care. Paramedics will work on a team of pre-hospital care professionals to provide Advanced Life Support to those who are sick and injured.

#### **Paramedic Job Duties:**

- Responds to emergency calls and provides exceptional patient care and customer service
- Completes daily start of shift ambulance and equipment checks
- Completes patient care reports, narcotic logs, equipment logs and all required documentation prior to the start/end of his/her shift.
- Obtains and documents the proper billing information for all ambulance transports
- Provides daily decontamination/cleaning of all ambulance equipment and washing of assigned ambulance.  
Provide medical standby coverage at community events, emergency shelters, large incidents, concerts, festivals and or sporting events.
- Assists with training new employees and volunteer EMT's on local policies, procedures, clinical care and to work in the future independently on the ambulance. This will include students who are completing their clinical ride time for EMS Programs.
- Assist with and participate at community events
- Assist with teaching community educational and EMS programs
- Assist with keeping the facility and grounds clean
- Assist with projects or tasks as needed while on duty at work
- Assisting on organization, local or state committees
- Assisting with additional tasks related to EMS Operations, Education and Outreach as needed.

#### **Skills and Qualifications:**

Ability to obtain and maintain local and state medical control, and have a great attitude, professional demeanor, possess critical thinking skills, good decision making, be reliable, team oriented and the ability to work rotating shifts and holidays as scheduled.

**Requirements:**

State of Connecticut Paramedic license for a minimum of one year with the ability to obtain and maintain local medical control.

CPR, ALCLS, PALS Certified

NIMS Certificates 100, 200, 700 & 800

High School Diploma/GED

Must be at least 18 years of age and possess a driver's license for a minimum of two years.

Past experience as an Educator/Trainer (any discipline or field), Field Training Officer, EMS Instructor preferred but not necessary.

**Competitive Hourly Rate: Based on experience.**

**For Full Time Opportunities**

**Accrued PTO time: 80 hours per/year, 120 hours PTO after 5 years.**

**Medical/Dental Insurance**

**Long Term/Short Term- Disability**

**Retirement plan: annual 3% match after first year**

**For Both Full Time/Part Time Opportunities**

**Holiday Pay**

**Staff Appreciation Events**

**Continuing Education Benefits**

**ESSENTIAL FUNCTIONS**

Must be able to perform essential functions with or without reasonable accommodation.

**Strength/Mobility:** Ability to walk and stand. Able to sit for prolonged periods. Able to move about in confined spaces and in and out of automobiles. Able to travel between floors. Able to stand for prolonged periods and to remain in uncomfortable positions for long periods as in providing direct patient care procedures. Able to push, pull, and lift objects up to 50 pounds independently and/or work with a partner to buddy lift when lifting over 50 pounds.

**Manual Dexterity/Coordination:** Frequent walking, bending, stooping involved in patient care activities. Able to perform difficult manipulative skills such as preparing injections, positioning patients etc. Able to perform tasks which require hand-eye coordination such as keyboard skills, giving injections, and arm-hand steadiness such as taking blood pressures.

**Visual/Auditory Discrimination:** Able to see objects far away as in driving. Able to see objects closely as in reading thermometers, patient assessment observations, and in reading computer screen, etc. Able to distinguish colors as in traffic lights. Able to distinguish sounds as in auscultation and to hear normal sounds within some background noise as in individual

conversation, answering phone, etc.

**ENVIRONMENTAL CONDITIONS**

Occupational Exposure Risk: Exposure to blood, body fluids, infectious diseases while working with patients with a wide range of medical problems. Exposure to other hazardous materials, violent individuals, and a various variety of hazards that may exist on emergency scenes. Exposure to sudden fluctuations in temperature and to seasonal conditions in outside. Exposure to dust and pets in patient homes. Average office environment with normal equipment noise and use of computers and other modern office equipment and technology